Timber Hill Restoration Coalition
Meeting Minutes
September 11, 2006

Call to Order: The meeting of the THRC was called to order on September 11, 2006, at 3:50 PM by Kris Roselle. The meeting was held at the Timber Hill Reservable Area in Wagon Wheel Lodge.

Attendance: Jason Henry - A, John Lawson - P, Christine Matacic - P, Patti McDonald - P, David Robertson - P, Kristine Roselle - P, Jason Boerger – P

Approval of Minutes: Minutes of the June 12, 2006 meeting of the THRC Board of Director's were reviewed and a motion to accept with noted changes was made by David Robertson and seconded by John Lawson.

Volunteer Hours: After hearing that none of the board members were keeping track of their volunteer hours, Kris volunteered to create a form to help with that record keeping as suggested by Christine.

Job Descriptions: The discussion of job descriptions will be postponed until the by-laws are finalized.

Cincinnati Home Builders Association: John Lawson contacted the CHBA and reported that things are too busy now to make a presentation. They suggested waiting until spring.

Website: Jason Lawson can design and build the website for THRC as a donation. He is still looking for a host site. THRC does not currently have the funds to pay for a site. A site costs about $250/year with no sales online and $10/month extra to do e-commerce. We will see if we can link with MetroParks site after they begin accepting credit cards. Butler County now has this capability.

Fall Membership Drive: Postponed until spring including the interdenominational youth event.

Checking Account: Jason Henry is moving to Mason and for professional reasons is resigning from the board. The checking account balance is $203.00. We need to send $27.00 for motor vehicle permits sold to MetroParks. The cost of filing the 501(c)(3) is $150.00. We currently have no financial plan. Kris has spoken to someone who is recruiting a financial advisor to help THRC.

Great Rivers Girl Scout Resolution: David passed out copies of the letter to GSGRC and the corrected documents sent in May.

Charitable Trust Registration: Summary: We need to file form CFR-1, with the State of Ohio when we have (1) received our 501(c)(3) determination letter from the IRS AND (2) within 30 days after raising $25,000 in revenue in one tax year excluding grants or awards from the government or other tax exempt organization. We then have subsequent filings every year afterward that we have revenue over $25,000 in one tax year excluding grants or awards from the government or other tax exempt organization.

501(c)(3): The Board had a lengthy discussion answering the list of questions necessary to finish the 501(c)(3) filing with the IRS.

By-Laws: David Robertson compared the two copies of proposed by-laws and presented the suggested changes. A discussion followed and David will email a corrected copy to the board so we can vote on it at the next meeting.

Mission Statement: Christine Matacic presented the corrected copy of the Mission Statement and David moved to approve it. After a second by John, the Mission Statement was approved.

Board Member Recommendations: A member of 4H will make recommendations for membership on our board.

Make A Difference Day: Kris and Patti compared MDD with NPLD and decided there was not enough time to plan a workday for NPLD. Over 20 Girl Scout troops have shown interest in volunteering at Timber Hill on October 28 for MDD. Kris will finalize the details and send out a flyer to Girl Scouts, Boy Scouts and other groups. Jason suggested that John assemble kits for the bunk beds so groups could help finish that project as well as painting the lodge, mulching and trimming trails and clearing honeysuckle. Jason said he could supply Coke products for the workday.

Youth Projects: The Boy Scouts working on repairing and painting the cabins in Cricket Crest are finished with their project. The volunteers refurbishing the Hill N Dale and Cricket Crest kitchen units have prepared them for painting and finished the roofing. The project building picnic tables for Brownie Shelter is complete as well as the project rebuilding the storage in that building. Brownie Shelter has been painted. Jason also reported that a tree fell on the electric line between the ranger shed and Cricket Crest and that Brownie Shelter needs updated electrical equipment.

Other Business: Jason Boerger reported that a tree fell on the electric line between the ranger shed and Cricket Crest and that Brownie Shelter needs updated electrical equipment. He also announced that MetroParks has decided to postpone the opening of the property for youth group rentals until spring of 2007. The lodge restrooms need work, the range will be removed and bunks need to be finished. Tents will be installed in Hill N Dale. Donated refrigerators are welcome as well as HVAC services.

Next Meeting Date: The next meeting will be held Monday, October 9, 2006 at 3:30pm in Wagon Wheel Lodge.

Adjournment: Kris moved that the meeting be adjourned and David seconded the motion. The meeting was adjourned at 5:20 PM.

Respectfully Submitted,
Patti W. McDonald, Secretary

October 3, 2006