

**Timber Hill Restoration Coalition  
Meeting Minutes  
November 13, 2006**

**Call to Order:** The meeting of the THRC was called to order on November 13, 2006, at 3:50 PM by Kris Roselle. The meeting was held at the Timber Hill Reservable Area in Wagon Wheel Lodge.

**Attendance:** Julie Dalzell – P, John Lawson - P, Christine Maticic - A, Patti McDonald - P, David Robertson - P, Kristine Roselle - P, Jason Boerger – P

**Approval of Minutes:** Minutes of the October 9, 2006 meeting of the THRC Board of Director's were reviewed and a motion to accept was made by David Robertson and seconded by John Lawson.

**Introduction of Special Guest:** John Lawson introduced Jackie Uhler as a potential board member. Jackie is a CPA who works with the Fairfield Community Foundation and is a member of the Fairfield Rotary Club. John moved to accept Jackie as a member of the THRC Board and David Robertson seconded the motion. Patti McDonald moved to accept Julie Dalzell as a member of the THRC Board and David seconded. The members of the board warmly welcomed Julie and Jackie as new board members.

**Volunteer Hours:** Kris Roselle and David Robertson turned in their logs of volunteer hours. Jackie Uhler asked for a definition of volunteer hours. Kris will send her a copy of the log sheet.

**Checking Account:** Kris Roselle announced we sold 17 patches adding \$51.00 to the balance in the checking account. The current balance is \$227.00.

**By-Laws:** David Robertson distributed copies of the amended By-Laws.

**Financial Plan:** David Robertson distributed copies of Part IX, Financial Data page, of the 501 (c)(3) form. The Board needs to form a three year plan of action so we can predict expenses. Jackie Uhler needs estimates of expenses for replacing the water lines, miscellaneous expenses, and administrative costs for the next year.

**Shower House, Water Lines:** John and Kris asked Mark Koeninger to give an estimate for replacing the water lines. Jason Boerger had suggested we have a professional give an estimate instead of him trying to determine what we need. The one year goal is to have year-round availability of water on the property. Most of the repairs so far have been accomplished with donated labor and materials furnished by MetroParks. Another goal for the upcoming years should be a shower house, possibly remodeling the Administration Building. John Lawson mentioned that his sources state they would rather build a new shower house than rehab an existing building. If we can get the materials, we can get the labor donated to remodel. David Robertson suggested we

model the shower house like the ones at Camp Friedlander. We need to have someone evaluate the Administration Building to determine if it can be transformed into a shower house. David will check the standards for bathing facilities for both youth and adults. John mentioned that CHBA will want publicity for any assistance they give us in building a new shower house and we could use smaller groups to help with remodeling. If we have two shower house/restroom facilities, we could eliminate the latrines. Mark Koeninger and John will meet with a representative from CHBA. Jason reported that the latrines would not meet current EPA standards, so it is a good idea to remove them when we can. After removal, a septic company must pump them out, then the tank needs to be crushed and the area backfilled. Short term a lower cost would be to simply cap the latrines. The consensus was to make replacing the water lines the priority short term project and then for a longer range goal to create a shower house, tie in to the sewer system and remove the latrines. The goal is to get the shower house and sewer tie in donated and try to remove the latrines with funds from the THRC budget.

**Make A Difference Day:** Patti McDonald reported that 184 volunteers donated a total of 860.75 hours on Make A Difference Day refurbishing Timber Hill. Organizations represented were Master Gardeners, Boy Scouts, Girl Scouts, FHS Interact Club, and American Heritage Girls. The volunteers cleaned the butterfly garden, mulched trails, cleaned the interior of a kitchen shelter and the lodge, removed the metal sheds and a latrine, helped repair the electric service, gathered hedge apples, and painted the exterior of the lodge. The day was very successful! Kris Roselle will send in the MDD report upon approval of Mike Muska.

**Jason's Report/Youth Projects:** Jason Boerger told the board that MetroParks will now have to purchase bunks for the lodge in 2007, so new tents for Hill 'N Dale will have to wait until the 2008 budget year. Jason will check on the price of new tents, but estimates it could be \$5600.00. John Lawson will ask Mike Hogan of Boy Scouts where they buy their tents. Julie Dalzell asked about liability insurance. Jason explained that parks are exempt as long as people are engaging in normal camp activities. If we host a Halloween event we would get a rider to cover the people on the trail. Discussion followed about the Boy Scout insurance. The Boy Scouts have not been able to work on their projects lately. Someone is interested in building box steps on a trail. Jason stated the need for an information kiosk and a bulletin board.

**Butterfly Garden:** Kris Roselle presented the butterfly garden project to the Master Gardeners and it was approved. We need to solicit plant donations and possibly help co-sponsor a spring plant sale at Timber Hill with the Master Gardeners. Kris knows people willing to donate plants to sell along with plants from the butterfly garden. Jason suggested holding the sale at the East entrance to Rentschler Forest or at Chrisholm Historic Farmstead. We need to check with the Friends of Chrisholm for available dates. Kris will mention these suggestions for locations to the Master Gardeners.

**Next Meeting Date:** The next meeting will be held Monday, December 11, 2006 at 3:30 PM in Wagon Wheel Lodge.

**Adjournment:** David Robertson moved that the meeting be adjourned and Patti McDonald seconded the motion. The meeting was adjourned at 5:10 PM.

Respectfully Submitted,  
Patti W. McDonald, Secretary  
November 30, 2006