

**Timber Hill Restoration Coalition  
Meeting Minutes  
May 8, 2006**

**Call to Order:** The meeting of the THRC was called to order on May 8, 2006, at 4:05PM by Kris Roselle. The meeting was held at the Timber Hill Reservable Area in Wagon Wheel Lodge.

**Attendance:** Jason Henry - P, Laura Koeninger - A, John Lawson - P, Christine Maticic - P, David Robertson - P, Kristine Roselle - P, Jason Boerger – P

**Approval of Minutes:** Minutes of the April 10, 2006 meeting of the THRC Board of Director's were reviewed and a motion to accept was made by Christine Maticic and seconded by David Robertson pending the following addendum noted in bracketed text:

*Election of Officers: ... "A motion was made to elect the slate of officers [by Christine Maticic] and the motion was seconded by David Robertson."*

**Board Member Recommendations:** Kris Roselle announced that Vicki Ryan has resigned her position on the THRC Board of Directors due to health concerns. Kris suggested Patti McDonald might serve as Vickie's replacement as secretary. Kris will pursue this and invite Ms McDonald to our next meeting. Christine Maticic will pursue 4-H contacts in the Oxford area. David Robertson's candidate is no longer a possibility.

**Job Descriptions:** Kris Roselle did not complete the job descriptions for the positions of Chair, Vice Chair, Treasurer, and Secretary. She will have them ready for review at the June Director's meeting.

**Mission Statement:** Christine Maticic brought a revised version of the THRC Mission Statement to the meeting for review. Suggestions for minor changes were made. Christine will revise the mission statement and bring the edited version to the June Director's meeting for review.

**Bylaws:** The Bylaws adopted by the Incorporators of the THRC on March 22, 2006 were discussed and several changes were suggested. Christine Maticic will check on the verbiage regarding "Notice of Annual Meetings" used in another nonprofit she is familiar with and bring her findings to the June meeting.

**Financial Plan:** A two year financial plan must be developed before the Charitable Org Registration Form and 501(c)(3) Form can be filed. Kris Roselle will work on this and bring a draft to the June meeting. Jason Boerger suggested that the MetroParks Intern can help with a long range plan that the THRC Board of Directors needs to develop in order to produce an accurate financial plan.

**Charitable Org Registration:** David Robertson has researched the Charitable Org Form and informed the THRC Board of Directors that we have until September to file. David will continue to work on this form.

**501(C)(3):** David Robertson has researched the 501(C)(3) Form and informed the THRC Board of Directors that we have until September to file this form. David will continue to work on this form.

**Directors and Operators Insurance:** John Lawson stated that we cannot get a quote until we establish a financial plan. He will pursue quotes when the financial plan is complete.

**Logo:** Discussion tabled until next meeting.

**Memberships:** Discussion tabled until next meeting.

**Checking Account:** Jason Henry presented three different options for THRC checking account. Banks included were 5/3, First Financial, and PNC. Jason made a motion to accept PNC for the THRC's banking institute. John Lawson seconded the motion. Kris Roselle and Jason Henry will open a checking account at PNC Bank before the June meeting.

**Donations:** Kris Roselle reported that the THRC received their first donation, \$50.00 from Dick and Nancy White of Fairfield, OH.

**Grants:** Discussion tabled until next meeting.

**Volunteer Hours:** Discussion tabled until next meeting.

**Web Site:** Discussion tabled until next meeting.

**Newsletter:** Discussion tabled until next meeting.

**Cincinnati Home Builders Association:** Discussion tabled until next meeting.

**Eagle Scout/Youth Projects:** Discussion tabled until next meeting.

**Timber Hill Clean-up Day:** Kris Roselle reported that plans for the Timber Hill Clean-up day are going well. There are nearly 50 volunteers signed up. Registration will begin at 8:00 AM and free lunch will be provided to volunteers. 100 cases of pop and 150 hot dog buns have been donated by the Kroger Company. An application for additional food donations has been made to Meijer by Kris and she will check the status of this later in the week. Primary work for the day will be clearing honeysuckle and mulching trails.

**Other Business:** None

**Next Meeting Date:** Next meeting date is Monday, June 12, 2006 at Timber Hill in Wagon Wheel Lodge. David Robertson suggested we begin meeting at 3:30PM to allow more time for discussion.

**Adjournment:** A motion to adjourn the meeting was made by Christine Maticic and seconded by David Robertson. Meeting was adjourned at 5:15PM.

Respectfully Submitted,

Kristine K. Roselle, Chair  
June 5, 2006